

Scagglethorpe Parish Council

Draft Minutes of the Parish Council Meeting held on Tuesday 19th November 2024 at 7.00pm in the village hall

1. **Appologies for absence/Councillors present**

Present: Councillors Paul Douthwaite(PD), chairman, Pauline Caruthers(PaC), Sheila Cook(SC), Janet Bates(JB), Nancy Wilson(NW), Sarah Hopper(SH). Also present David Sonley(DS), clerk. Appologies received from Councillor Maureen Danby-Smith, which were accepted by the meeting.

2. **Minutes of the last meeting**

The minutes of the August meeting were accepted as a true record and were signed by the chairman.

3. **Matters arising from the minutes**

5. The grant money for the Hub rental of the village hall has not yet been paid over to the Village Hall Committee.

6. Playing field. The Playground Inspection Report had been received and the issues acted upon and are almost complete. The two medium risk items have been dealt with.

7.2 The Hub working group had met and included three village residents not on the Parish Council. It was decided that the hub would be an independent group and not try for charitable status. Another meeting is planned.

11. The Parish Council web site is up and running. It was agreed that it would not be used for advertising village events as to do so would result in more web site maintenance, and the social media is a more useful method of promotion in any case.

4. **Finances and bank reconciliation**

4.1 The latest bank reconciliation statement was circulated to councillors, and the cashbook and cheque book were offered for inspection. The clerk reported that he had attempted to cancel one wayward blank cheque which had accidentally had been removed from the cheque book. There were no other questions on the accounts.

4.2 The clerk reported that the PC's laptop computer was failing and needed to be replaced after 8 years of use. It was resolved that he spend upto £400.00 to purchase a replacement.

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5. Correspondence/Clerk's report

5.1 The clerk mentioned a number of recent communications received including the AONB proposal for the Wolds, requests for traffic information from Settrington residents, Citizens Advice, NYC Web site facilities and a climate change ambassadors training. There was a brief discussion on each and the clerk will forward the information to those Councillors who expressed interest.

5.2 The clerk had noted that nominations to attend the Royal Garden Party in May 2025 were now open. It was resolved that the clerk should submit the nomination of Councillor Pauline Carruthers on behalf of the PC.

6. Five Year Plan

6.1 Individual Councillors led the discussion through their own particular sections of investigation for the plan.

6.2 Councillors will revise their documents in line with the discussions and submit them to the Clerk so that they can form a single working document.

6.3 JB will use this document to draft out the plan in booklet form. We will not be in the position to present the same report format as the 2013 plan which included charts.

6.4 It was resolved that the following actions should be taken now:

- DS/JB to investigate whether or not NYC had any EV charger policies, possibly by writing to them
- SC to draft a document which could be used to apply for a 20mph speed limit in the village and forward the application to NYC if approved by councillors individually.
- JB to re-establish involvement with the "Twenty's Plenty" campaign on behalf of the PC
- DS to ask National Highways to try and establish a dated plan to install an island in the A64 at Scagglethorpe
- PD to clear out the car park drains
- DS to publish the plan working documents on the PC web site once they have all been updated by the authors.

7. Scagglethorpe Matters

7.1 The next edition of Scagglethorpe Matters needs to be published as soon as possible and will be distributed by the same people as the last edition.

7.2 DS will draft out the copy and circulate it for approval.

It will include:

- Information about the village survey and the 5 year plan
- Promote the village Facebook and WhatsApp groups
- Litter Picking every quarter

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- VE Day Commemorations
- Christmas events
- Hub meeting and working group
- Volunteers to join a hub group for village jobs
- Vacancy for the clerk's job
- Web Site information

8. Parish Web Site

The site is up and running and was met with approval from the meeting. The clerk has a few more pieces of information to be uploaded

9. Parish Clerk Vacancy

No applications had been received so far. DS will write a job advert for circulation to nearby social media groups by SH. DS will investigate whether it is possible to get a mention of the vacancy in the Malton Gazette and Herald.

10. Precept requirements for next year

DS circulated a spreadsheet which showed anticipated income and expenditure for the rest of this financial year and 25/26. The PC discussed requirements for further spending of £1900 on top of the figures and agreed to set the precept requirement of £4000, an increase of £1000 over last year.

11. Document Review

The meeting reviewed the General Data Protection Regulations policy, the Risk and the Asset registers. No amendments were thought to be necessary. The Standing Orders of the Parish Council were also reviewed and it was agreed to amend section 12.4 to allow the RFO to spend up to £60.00 without reference to the PC. (Increase from £50).

13. Date of next meeting

Tuesday 11th February 2025 at 7.00pm in the village hall.

David Sonley
Scagglethorpe Parish Clerk